



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED

DATE: Tuesday August 6, 2019
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

Committee Members

Present: Mike Ingram, Jon Rector, Steve Summers, Leah Taylor, Stan Harper, James Tinsley, Charles Young
Absent: Jodi Wolken

County Staff: Dana Brenner (Facilities Director) Ashley Peete (Recording Secretary)

Others Present: Giraldo Rosales (County Board Chair)

MINUTES

I. Call to Order and Roll Call

Committee Chair Stan Harper called the meeting to order at 6:31 p.m.

II. Approval of Agenda/Addenda

MOVED by Mr. Rector to approve the agenda; seconded by Mr. Summers. Upon Vote, the **Motion Carried Unanimously.**

III. Approval of Minutes-June 4, 2019

MOVED by Mr. Ingram to approve the minutes; seconded by Ms. Taylor. Upon vote, the **Motion Carried Unanimously.**

IV. Public Participation

None

V. Communications

None

VI. New Business

A. Update on ITB#2019-001 Art Bartell Sidewalk Project

Mr. Brenner updated the status of the Art Bartell Sidewalk Project. Mr. Brenner reviewed the handout that was given to show the financial status of the project. Mr. Brenner stated that the concrete has been poured and the rough grading has been completed. The final grading for this project has not been completed. A walk through was done to see what areas still needed work done.

B. Update on ITB#2019-002 JDC Roof Replacement Project

Mr. Brenner updated the status of the JDC Roof Replacement Project. Project was set to begin Monday August 12, 2019. Advanced Commercial Roofing will bring all materials to the JDC site. By afternoon, the process of removing river rock will begin, that process will take about 2-3 days. Subcontractor A & R Mechanical will relocate the gas lines on the roof.

C. Update on ITB#2019-003 Courthouse Column Base Modification

Mr. Brenner updated the Courthouse Column Base Modification Project. Mr. Brenner stated that the contract for this project has been finalized. The contractor would like to begin this project sometime in September. No exact date was given. The work would have be done after 5:00 pm or weekends.

D. Update on ITB#2019-004 Brookens POD 100 Roof Replacement Project

Mr. Brenner updated the Brookens POD 100 Roof Replacement Project. The contracts for this project have been finalized with Advanced Commercial Roofing. ACR has not yet submitted any material lists to architect IGW. IGW has reached out to ACR to make sure they get those lists so the materials can be ordered. Mr. Brenner stated that they would like this project to begin sometime in September and be finished before temperatures get extremely cold. The project itself should be completed fairly quick, estimated 2 -3 weeks. Most of the work would be done in the morning. A pre-construction meeting will be held so RPC will know what will be happening during the project.

E. Physical Plant Maintenance Projects (budget funded) May, June, July and August 2019

Mr. Brenner reviewed Maintenance Projects handouts from May 2019-August 2019. Mr. Brenner stated the projects that were done and need to be done as well as the basis for the projects done by the Maintenance Department. The handouts noted the projects handled by the Maintenance Department.

VII. Other Business

Mr. Brenner updated the pay station amounts that have been received to date at the Courthouse.

VIII. Presiding Officer's Report

A. Future Meeting-Tuesday September 3, 2019

IX. Designation of Items to be placed on the Consent Agenda

None

X. Adjournment

Meeting was adjourned at 6:59 pm

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*